

## Guidelines for tenants of St Petersburg University dormitories

### Tenants must:

1. **Abide by the Dormitory Rules, Internal Rules of Conduct and other by-laws of St Petersburg University:**
  - Strictly follow the established rules.
  - Ensure guest compliance with the rules.
2. **Accept and use residential accommodation:**
  - Accept residential accommodations based on an acceptance statement.
  - Comply with the provisions of rental agreements.
  - Use accommodations for their intended purposes.
3. **Treat property carefully:**
  - Treat movable and immovable property with care.
  - Provide routine maintenance and keep accommodations clean and tidy.
  - Use resources (electricity, water) sparingly.
  - Immediately rectify faults and report them to the University administration.
4. **Indemnify against material damage:**
  - Indemnify against damage to the University property as prescribed by the legislation.
5. **Undergo registration and deregistration:**
  - undergo registration and deregistration with three working days.
6. **Free the accommodations upon rental agreement termination:**
  - Free the accommodations within seven working days upon the end of the rental agreement, its early termination or expulsion.
  - Hand over accommodations, equipment according to a handover statement in good condition and the keys.
  - Repay arrears of accommodation fees and reimburse repair costs.
7. **Provide medical certificate:**
  - Regularly (every 11 months) provide a medical certificate confirming an undergone fluoroscopy.
8. **Provide timely payments:**
  - Provide a timely payment of accommodation fees by the 10th day of the month following the reporting month (invoices are to be sent to the students' corporate email).
9. **Notify about extended absence:**
  - Notify the University administration in case of extended absence (more than 30 days).
  - In case of extended absence (unreasonable absence), the contract can be terminated unilaterally.
10. **Electronic pass:**
  - Reimburse the cost of production of the electronic pass in case of its loss or breakage.
11. **Present documents upon request:**
  - Present a document entitling the stay in dormitory upon the University officers requests.
12. **Relocate during renovation:**
  - Relocate during renovation or reconstruction under the University requirement.
13. **Provide access for inspections:**
  - Ensure access to accommodations for the university officers for inspection at the agreed time.
14. **Inform about changes:**
  - Inform the university administration about changes affecting the right to use accommodations.
15. **Report non-tenants:**
  - Report the stay of non-tenants in the accommodations.
16. **Bear responsibility for the actions of guests:**
  - Bear responsibility for the actions of guests and co-tenants.

### **Tenants must not:**

1. - Move without authorisation from one accommodation to another and move inventory.
2. - Prevent third parties (other University students) from settling into the vacant accommodation.
3. Install and operate electric heating and energy-consuming appliances, washing machines without the permission of the site manager.
4. Alter or remodel rooms, replace equipment, rewire or repair electrical cables without authorisation.
5. Create excessive noise and vibration in residential or common areas from 11 pm to 7 am.
6. Smoke in residential and common areas, drink alcoholic beverages, consume narcotic and toxic substances.
7. Appear in the dormitories and on campus under the influence of alcohol, drugs or toxic substances.
8. Store and sell narcotic, toxic, flammable, explosive substances and preparations, other things withdrawn from circulation.
9. Store bulky items in the accommodations that prevent other residents from using the allocated accommodation.
10. Perform actions that do not comply with the moral and cultural traditions of the University, generally accepted moral and ethical standards.
11. Bring unauthorised persons illegally into the dormitories and keep them overnight, provide accommodations to third persons.
12. Use the living quarters and common areas of the dormitories for purposes other than those intended.
13. Violate the legitimate interests of other tenants, create obstacles for other tenants in the use of living quarters, common areas, rooms for independent study and cultural and domestic purposes.
14. Install additional locks on the entrance doors of the premises without the permission of authorised officials.
15. Use open flame sources in living areas.
16. Perform actions at the University premises that might cause disciplinary action, lead to material, civil, administrative, criminal liability.
17. Transfer the non-contact electronic pass to other persons and use other people's non-contact electronic passes.
18. Reside in the dormitories with pets without written approval of the dormitory administration.

These Guidelines have been developed based on the documents posted on the [St Petersburg University website](#).

By-laws in full are available here:

